

***Our hiring policy is simple:***

## **WE FOLLOW THE LAW!**

**This company hires lawful workers only – U.S. citizens or nationals and non-citizens with valid work authorization – without discrimination.**

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Federal immigration law requires all employers to verify both the identity and employment eligibility of all persons hired to work in the United States.

In its efforts to meet the law's requirements, this company is participating in the Basic Pilot program established by the Department of Homeland Security and the Social Security Administration (SSA) to aid employers in verifying the employment eligibility of all newly-hired employees. Our participation in the pilot program does not exempt us from the obligation to complete a Form I-9 for everyone we hire.

**For additional information on the verification program contact the:**

Department of Homeland Security  
USCIS/SAVE Program  
111 Massachusetts Avenue, 2<sup>nd</sup> Floor  
Washington, DC 20001  
Phone (888) 464-4218

***Nuestra póliza de empleo es simple:***

## **NOSOTROS SEGUIMOS LA LEY**

**Sin discriminación, esta compañía emplea solamente trabajadores legales – ciudadanos o nacionales de los Estados Unidos y extranjeros con autorización de trabajo.**

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La Ley Federal de Inmigración y Nacionalidad requiere que todas las empresas verifiquen la identidad y elegibilidad de las personas que buscan empleo en los Estados Unidos.

En su esfuerzo de cumplir los requisitos de la Ley, esta compañía participa en un programa Piloto Básico de verificación de empleo, establecido por El Departamento de Seguridad Nacional (DHS) en conjunto con la Administración de Seguro Social en esta forma los empleadores, verificaran la elegibilidad de todos los nuevos aplicantes. Nuestra participación en este programa piloto, hace que no exista ningun tipo de excepción en la Ley, tenemos la obligación de completar el formulario I-9 para toda persona que nosotros empleamos.

**Para mayor información de este programa de verificación, puede usted comunicarse:**

Department of Homeland Security

U.S. Citizenship and Immigration Services

Systematic Alien Verification for Entitlements (SAVE)Program

Washington, DC 20529

Phone (888) 464-4218



# JOE'S REAL BBQ APPLICATION FOR EMPLOYMENT

APPLICATION OBTAINED ONLINE

INFO@JOESREALBBQ.COM  
480.503.3805

JOB APPLIED FOR		WAGE DESIRED
TODAY'S DATE	DATE OF BIRTH	DATE YOU CAN START

**APPLICATION FOR EMPLOYMENT** *PLEASE PRINT OR TYPE*

Last Name	First	M.I.	Social Security No.
Address	City	Zip	Phone Number

**EDUCATION**

	LAST GRADE COMPLETED	GPA	Subjects Studied	Degrees Honors
High School				
Community College				
College				
Vocational				

**Career or Industry Specific Training or Seminars**

Describe skills, experience and/or training that is related to the position for which you are applying.

**RECORD OF EMPLOYMENT (*list most recent employer first*)**

	From	To	Wage	Position
Company				
Address	Type of Business			
Reason For Leaving	Supervisor			
	From	To	Wage	Position
Company				
Address	Type of Business			
Reason For Leaving	Supervisor			
	From	To	Wage	Position
Company				
Address	Type of Business			
Reason For Leaving	Supervisor			

HOW DID YOU HEAR ABOUT JOE'S REAL BBQ? CIRCLE ALL THAT APPLY.

ONLINE                      CRAIGSLIST                      FRIEND                      NEWSPAPER                      OTHER

HAVE YOU BEEN EMPLOYED AT JOE'S REAL BBQ OR JOE'S FARM GRILL BEFORE? CIRCLE ONE

YES                      NO                      IF YES, WHEN? \_\_\_\_\_

ARE YOU AWARE OF ANY CONDITIONS THAT WOULD MAKE YOU UNABLE TO PERFORM THE RESPONSIBILITIES OF THIS POSITION? CIRCLE ONE.

YES                      NO                      IF YES, EXPLAIN.

AS A CONDITION OF EMPLOYMENT WILL YOU SUBMIT TO A DRUG TEST?

YES                      NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? CIRCLE ONE

YES                      NO

PLEASE LIST AT LEAST TWO REFERENCES WHO HAVE KNOWN YOU FOR MORE THAN 1 YEAR.

NAME	ADDRESS	PHONE	RELATIONSHIP

CAN YOU PRODUCE LEGAL EVIDENCE OF YOUR RIGHT TO WORK?

YES                      NO

I ASSERT THAT TO THE BEST OF MY KNOWLEDGE ALL THE INFORMATION I HAVE PROVIDED IN THIS ENTIRE APPLICATION IS TRUE, ACCURATE, AND COMPLETE.

NAME (PRINT)

SIGNATURE

DATE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# JOE'S REAL BBQ EMPLOYEE AVAILABILITY SHEET

APPLICANT NAME \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_

Name, Date, Circle one choice... you are almost done!

THE GOAL HERE IS SIMPLE... WE NEED TO KNOW WHEN YOU CAN WORK

CAN YOU WORK ANY TIME EVERY DAY OF THE WEEK? CIRCLE YES OR NO

IF YOU CIRCLED YES, YOU ARE DONE WITH THIS PAGE. IF NO, CONTINUE BELOW

WE WILL USE THIS INFORMATION TO DECIDE YOUR HIRING STATUS, AND LATER WE WILL USE THIS TO MAKE YOUR WEEKLY SCHEDULE. IN FILLING THIS OUT, DO -NOT- WORRY ABOUT WHEN OUR SHIFTS START AND END. FOCUS INSTEAD ON WHEN YOU CAN COME TO WORK.

IF YOU -CAN- WORK A DAY PART (AM OR PM) WRITE THE TIMES YOU COULD START AND END

IF YOU - CANNOT - WORK A DAY PART (AM OR PM) **LEAVE IT BLANK**

**EXAMPLE 1 - IF YOU COULD WORK FRIDAY AND SATURDAY NIGHTS FROM 4PM TO 11PM YOU WOULD FILL IN THE SHEET THIS WAY**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
EXAMPLE1							
DAY							
NIGHT					4PM-11PM	4PM-11PM	

**EXAMPLE 2 - IF YOU COULD WORK WEEKDAYS FROM 10AM-4PM YOU WOULD WRITE**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
EXAMPLE2							
DAY	10A-4P	10A-4P	10A-4P	10A-4P	10A-4P		
NIGHT							

**YOUR TURN -- ON EACH DAY YOU CAN WORK, WRITE IN THE TIMES**

Here is where you let us know when you CAN work

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DAY							
NIGHT							